

# OCDC Board Minutes For August Meeting

**Date:** 8/31/2023      **Minutes Taken By:** Scott Louis      **Meeting ran by Vice Chair:** Jessica Filler

**Members Present:** Rosa Yaeger, Jessica Filler, Tami Hogie-Lorenzen, Scott Louis, Samson Boutchee, Darren Larson, Kelly Hansen, David Colberg, Stephanie Cronin

**Staff Present:** Sue Glodt, Pat Hoffman, Kim Leiferman

**Call to Order at:** 12:00 pm      **Quorum established:** 12:00 pm

1. **Approval of Agenda:** Add Policy Council By-laws to New Business. Samson motions to approve agenda with addition. Kelly 2nds. Motion carries.
2. **Announcements/Information:** None
3. **Consent Agenda –** Sue shared that we only included EHS Monthly Report since that was the only program going last month. Kelly motions to approve Consent Agenda. Tami 2nds. Motion carries.
  - a. Minutes
  - b. EHS Monthly Reports
  - c. Meals and Snacks
  - d. Financials
  - e. Credit Card Statement
4. **Policy Council Report--** Sue shared that new PC will be incoming and new rep will be at Oct. meeting.
5. **New Business-**
  - a. **Resignation of HR/Fiscal Asst- Karla Baus-** Sue shared info on Karla's retirement. 22 years of service. Samson motions to accept resignation. David 2nds. Motion carries.
  - b. **Capitol Center Roof-** Kim shared that we collected bids to fix roof at Capitol location for hail damage. Insurance totaled out. Adam's Roofing is recommended vendor. May 2025 is target date to complete job. Darren motions to accept recommended bid from Adam's Roofing. Rosa 2nds. Motion carries.
  - c. **Quarterly Monitoring Reports-** Sue shared information included in Board packets. Discussion held on dental care and providers. Kelly motions to approve. Samson 2nds. Motion carries.
  - d. **Quarterly Federal Financial Reports-** Kim shared reports included in Board packets. Reviewed data and workman's comp and Covid funds updates. Reviewed different reports. Rosa motion to approve. Stephanie 2nds. Motion carries.
  - e. **Term Renewals- Fern, Scott, and Samson-** David motions to approve renewal Board terms for Fern, Scott, and Samson. Rosa 2nds. Motion carries.
  - f. **Policy Council By-laws-** Sue shared information on Policy Council By-laws. Shared recommended changes to By-Laws. Samson motions to approve recommended changes. Kelly 2nds. Motion carries.

**Meeting adjourned-** Rosa motions to adjourn at 12:26. Darren 2nds. Motion carries.

**Next Meeting- Thurs, Sept. 28, 2023 @ OCDC. Lunch- 11:30am; Bus. Mtg- Noon.**